

**TELEPHONE BOMB THREAT CHECKLIST**

**KEEP CALM**, do not get excited or excite others

**DATE/TIME:** Date: \_\_\_\_\_ Call Received \_\_\_\_\_

**EXACT WORDS OF CALLER:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Questions to be asked:

1.) Time bomb is set to explode? \_\_\_\_\_  
\_\_\_\_\_

2.) Where is it located? (Floor/Area?) \_\_\_\_\_  
\_\_\_\_\_

3.) Kind of bomb? \_\_\_\_\_  
\_\_\_\_\_

4.) Description? \_\_\_\_\_  
\_\_\_\_\_

5.) Why kill or injure innocent people? \_\_\_\_\_  
\_\_\_\_\_

**DESCRIPTION OF VOICE**

Male \_\_\_\_\_ Female \_\_\_\_\_ Calm \_\_\_\_\_ Nervous \_\_\_\_\_ Young \_\_\_\_\_ Old \_\_\_\_\_  
Middle-aged \_\_\_\_\_ Rough \_\_\_\_\_ Refined \_\_\_\_\_ Accent \_\_\_\_\_  
Speech impediment \_\_\_\_\_

Describe \_\_\_\_\_

Recognize voice? If so, who do you think it may be? \_\_\_\_\_  
\_\_\_\_\_

**BACKGROUND VOICE**

Music \_\_\_\_\_ Running motor (type) \_\_\_\_\_ Traffic \_\_\_\_\_  
Whistles \_\_\_\_\_ Bells \_\_\_\_\_ Horns \_\_\_\_\_ Aircraft \_\_\_\_\_  
Tape Recorder \_\_\_\_\_ Machinery \_\_\_\_\_ Other \_\_\_\_\_

## ADDITIONAL INFORMATION

1.) Did caller indicate knowledge of the facility? If so, how? \_\_\_\_\_  
\_\_\_\_\_

2.) What line did the call come in on? \_\_\_\_\_  
\_\_\_\_\_

3.) Is this a listed or unlisted number? \_\_\_\_\_  
\_\_\_\_\_

4.) Is this a night number? If so, whose? \_\_\_\_\_  
\_\_\_\_\_

**Print Name/Building/Company/Department** \_\_\_\_\_  
\_\_\_\_\_

**Signature/Date** \_\_\_\_\_  
\_\_\_\_\_